



**Ministério da Indústria,
Comércio e Energia**

Direção Nacional de Indústria, Comércio e Energia



Government of Republic of Cabo Verde
Ministry of Industry, Commerce and Energy
**National Directorate of Industry, Commerce and
Energy**

REQUEST FOR EXPRESSIONS OF INTEREST (REOI)

Procurement Process for an Independent Power Producer for a 10 MW Wind
Power Plant in Achada Mostarda, municipality of São Domingos, Santiago
island, Cabo Verde

Project Identification: EOL-10MW-ST2
Praia city, 10/12/2018



- 1 This Request for Expressions of Interest (“REOI”) constitutes the formal invitation to Applicants to submit their detailed Expression of Interest, duly filled and signed as a formal response to this REOI in order to be considered for the evaluation for qualification of Bidders to participate in the Procurement Process for an Independent Power Producer for a 10 MW Wind Power Plant in Achada Mostarda, municipality of São Domingos, Santiago island, Cabo Verde (hereinafter referred to as: “EOL-10MW-ST2” or “Project”).
- 2 This REOI has been published on the 10th December, 2018. Interested Applicants may submit responses no later than 17h00 on the 30th January, 2019. All documents that compile the response to this REOI must be delivered to *Direção Nacional de Indústria, Comércio e Energia* (DNICE) by courier or by hand, in a sealed envelope at the following address:

Ministério da Indústria, Comércio e Energia
Direção Nacional de Indústria, Comércio e Energia
To attention of Rito Evora AND Ariel Assunção
Rua do Funchal N°2, Achada de Santo António –
Praia, Cabo Verde
- 3 Submitted responses to this REOI will be assessed in order to determine whether they are compliant responses. A compliant response is one that meets or exceeds the threshold requirement in respect of every applicable pre-qualification Criteria set out in this REOI. The Pre-Qualification Criteria are divided into the following categories:
 - 3.1 Mandatory: Failure to submit any of the documents as requested in the attached REOI for the participation in the Procurement Process will result in immediate disregard of the application.
 - 3.2 Expressions of Interest will only be considered by the Procurement Committee, in its sole discretion, if Applicants submitting the relevant Expressions of Interest have the necessary expertise, and relevant experience to carry out the Project that is the subject matter of the relevant response, and specifically if the Applicant satisfies the minimum requirements specified in the attached REOI.
- 4 The received Expressions of Interest to this REOI will be evaluated by the Procurement Committee and a final shortlist of pre-qualified bidders that will be invited to submit a proposal will be published in accordance with the tentative tender timeline set out in Section 7 of this REOI.



National Directorate of Industry, Commerce and Energy



REQUEST FOR EXPRESSIONS OF INTEREST (REOI)

The Republic of Cabo Verde Procurement Process for an Independent Power Producer for a 10 MW Wind Power Plant in Achada Mostarda, municipality of São Domingos, Santiago island, Cabo Verde

1 Introduction

- 1.1 Cabo Verde has developed in the scope of the Strategic Plan for Sustainable Development ("PDES") a National Program for Sustainable Energy ("PNSE") and a Power Sector Master Plan, for the period 2018-2040, setting as a target to achieve above 50% penetration of renewable energy by 2030.
- 1.2 Current legislation foresees that any additional utility-scale Renewable Energy (RE) generation capacity should be provided by Independent Power Producers (IPPs) through a competitive tendering process.
- 1.3 To achieve the target for renewable energy generation, the Republic of Cabo Verde, herein represented by the Direção Nacional de Indústria, Comércio e Energia (DNICE) intends to launch an International Open Competitive Bidding Process mobilizing private sector developers, consortiums or joint ventures (each a "Developer") to design, engineer, construct, commission, finance, own, operate and maintain a 10 MW Wind Power Plant as IPP (the "**Project**") under a BOO (Build, Own, Operate) scheme in Achada Mostarda, municipality of São Domingos Santiago Island through a transparent competitive bidding process (the "**Bidding Process**") under the Decree-Law nº 1/2011, January 3rd, with the changes introduced by Decree-Law nº 18/2014, March 10th and Decree-Law nº 54/2018, October 18th.
- 1.4 This REOI has been released by DNICE and constitutes the formal invitation to Applicants to submit their Expressions of Interest interested in participating in the tender for the Project.

2 Description of the Project

- 2.1 Project Site: the site of the project will be within the yellow marked area Achada Mostarda shown in the Figure 1 below. Detailed coordinates of the Project site will be made available to the Bidders as part of the Request for Proposals ("RFP").



- 2.2 Wind Conditions: Cabo Verde has developed a Wind Atlas, which provides first information for the relevant area. The mean wind speed at the site varies, according to the power sector master plan, between 8m -8,5 m/s at 50 m resulting in net equivalent hours of about 3250h. The predominant wind direction is north-east allowing to optimize the wind turbine layout for this wind direction.
- 2.3 DNICE is currently establishing a wind measurement mast at the site which will provide wind measurement data starting at the latest from March 2019. The wind measurement data will be made available to the Bidders during the tendering stage on a regular basis.
- 2.4 Delivery Points: Details on the delivery point, its technical connection conditions as well as any specifications of the connections will be made available to the Bidders during the tendering stage. The Project Company will finally be responsible to construct and commission the connection facilities to the delivery point as part of the Project.
- 2.5 The Project will be implemented through the award of an implementation agreement between the Government of Cabo Verde, and a company to be established under the Laws of Cabo Verde (the "Project Company"). A 20-year power-purchase agreement (the "PPA") will be established between the Project Company and the Concessionaire of Transmission and Distribution Grid being the sole Off-taker of the electrical energy generated and delivered by the Project.
- 2.6 It is expected that the Project reaches commercial operation at the latest by the end of May 2021.

3 Application Requirements

- 3.1 The Applicants may be single business entities, joint ventures or consortia or other combination of business entities.
- 3.2 The Applicant must have experience in developing wind power projects involving technology and capacity similar to those proposed to be developed under this Project.
- 3.3 Each Applicant, or if the Applicant consists of more than one business entity, shall be a business entity duly organized under the laws of its country of origin.
- 3.4 An Applicant shall not have a conflict of interest. All Applicants found to have a conflict of interest shall be disqualified. Applicants may be considered to have a conflict of interest with one or more parties in this EOI and subsequent tender process, if they:
 - have controlling members in common; or
 - participate in more than one EOI in this tender process. Participation by an Applicant in more than one EOI will result in the disqualification of all EOIs in which the party is involved;



- 3.5 Other reasons for exclusion of an Applicant from pre-qualification to participate in the tender process for the Project are, if the Applicant (or a member of an Applicant)
- it is bankrupt or being wound up, are having their affairs administered by the courts, have entered into an arrangement with creditors, have suspended business activities, are the subject of proceedings concerning those matters, or are in any analogous situation arising from a similar procedure provided for in national legislation or regulations;
 - it has been convicted of an offence concerning their professional conduct by a judgment which has the force of res judicata; (i.e. against which no appeal is possible)
 - it has been guilty of grave professional misconduct proven by any means which the Ministry of Commerce, Industry and Energy can justify;
 - it has been the subject of a judgment which has the force of res judicata for fraud, corruption, involvement in a criminal organization or any other illegal activity detrimental to Cabo Verde's financial interests.

4 Instructions to Applicant

- 4.1 This REOI is available on the following web-page: www.energiasrenovaveis.cv It is compulsory to submit the EOI in accordance with the requirements of this REOI.
- 4.2 Potential Applicants are requested to register at DNICE, mailing their contact data to the E-Mail address set out in section 4.7. The contact data shall include:
- Applicant Name and Contact Person
 - Address
 - Telephone number
 - Fax number
 - E-Mail Address

Procurement Committee will send any clarifications and addenda concerning the REOI to this contact. Applicant is required to confirm receipt of any E-Mail from DNICE immediately.

In case that an Applicant should change its contact details, the Applicant is required to inform the Procurement Committee about such change immediately. The Procurement Committee does not take any responsibility if any communication or clarification does not reach the Applicant due to a change in contact data.

- 4.3 Applicants may submit responses to this REOI no later than 17h00 on 30th January 2019 (the "Deadline for Submission of EOI"). Late submissions will not be considered for evaluation and remain unopened.
- 4.4 The EOI shall be submitted electronically and in hard copy to the address set out in section 4.6 as one (1) printed original, clearly marked "ORIGINAL" and one (1) copy, marked "COPY".
- 4.5 Each of them shall be accompanied by electronic copies in form of one (1) CD-ROM or one (1) memory stick. The electronic copies shall include exact copies of the written submission and indexed in the same manner as the written submission. In case of any discrepancy of the electronic copies and the printed original, the latter will prevail.
- 4.6 All documents that compile the Expression of Interest must be delivered to DNICE by courier or by hand, in a sealed envelope at the following address:



Ministério da Indústria, Comércio e Energia
Direção Nacional de Indústria, Comércio e Energia
To attention of Rito Evora AND Ariel Assunção
Rua do Funchal Nº2, Achada de Santo António –
Praia, Cabo Verde

- 4.7 Applicants are requested to read and review the REOI carefully. Should an Applicant require clarification on any aspect of the REOI, the Applicant should address its written enquiry to the following Email address:

eol10mw.st2@mice.gov.cv

The clarification requests should be submitted at the latest 14 (fourteen) calendar days prior to the Deadline for Submission of EOI.

The Procurement Committee will communicate any clarifications by electronic mail to the Applicants at the latest 7 (seven) calendar days prior to the Deadline of Submission of EOI. No further responses to clarification requests will be given once the latest submission date for clarification requests has passed.

- 4.8 The documentation provided as Expression of Interest must be written in Portuguese or English, unless, by their very nature or origin, they are written in a different language, in which case the interested party must accompany them with a duly legalized translation.
- 4.9 Each Applicant shall bear all costs and expenses associated with the preparation of its Expression of Interest.
- 4.10 By submitting an Expression of Interest, each Applicant releases the Procurement Committee and its advisers, irrevocably, completely and unconditionally, from any and all liability for claims, losses, damages, costs, expenses or any other liabilities in any way related to, or arising from the review of, and associated decision-making process regarding, its eligibility and qualifications for the Project and acknowledges and agrees to the terms of this REOI.

5 Contents of the Expression of Interest

- 5.1 The EOI shall consist of the following sections:

Section of EOI	Contents of Section	REOI reference	REOI Form
Letter of Application	Letter of Expression of Interest with attached signed Mandatory Information	Section 5.2 of REOI	Appendix A
Section 1	Executive Summary	Section 5.3 of REOI	
Section 2	Applicant organizational information	Section 5.4 of REOI	Appendix B REOI Forms 1, 2 and 3
Section 3	Technical Capability	Section 5.5 of REOI	Appendix C REOI Forms 4 and 5
Section 4	Experience with BOO(T) Projects	Section 5.6 of REOI	Appendix D REOI Forms 6 and 7
Section 5	Financial Information	Section 5.7 of REOI	Appendix E REOI Form 8



Section 6	Technical Information	Section 5.9 of REOI	
Section 7	Other Information	Section 5.9 of REOI	

5.2 Letter of Application: The Applicant (and in case of a joint venture or consortium, the lead member), shall duly complete and sign the Letter of Application in the form set out in Appendix A (Form of Letter of Application) to this REOI. The signatory shall be authorized by Power of Attorney from the Applicant. The Applicant shall attach to its Letter of Application the duly filled out and signed form of Mandatory Information. In case that the Applicant is a consortium or a joint venture, each member of the Applicant shall provide this Mandatory Information. Failure to complete and sign this form by the Applicant (or each member of the Applicant as case may be) will lead to disqualification.

5.3 Executive Summary: The Executive Summary shall provide a brief description of

- The Applicant's qualifications for the Project.
- The Applicant's corporate structure and history.
 - If the Applicant is a joint venture or consortium,
 - the identification of the lead member
 - the identification of other members forming part of the Applicant,
 - levels of participation of the members (i.e. expected shareholding in the future project company to be established for the execution of the project)
- Technical capabilities and experience in BOO Projects.
- Other key points, which the Applicant wishes to emphasize with regard to the EOI.

The Summary shall not comprise more than 15 pages.

5.4 Applicant Organizational Information: This Section shall comprise the following:

- Applicant Information (EOI Form 1): The Applicant (and each of its members if applicable) shall submit the information as per EOI Form 1. This includes contact data to each member of the Applicant, as well as copies of company registration certificates and constitutional documents.
- Applicant Summary (EOI Form 2): If the Applicant is a joint venture or consortium, it shall submit the filled EOI Form 2 along with a Memorandum of Understanding or a draft joint venture or consortium agreement, signed by the duly authorized representatives of the joint venture or consortium members.
- Organizational Structure (EOI Form 3): In the organizational structure Section of the QD the Applicant shall provide:
 - A company profile, describing the Applicant and, if a joint venture or consortium, the company profiles of each member;
 - A description and/or organizational chart of the organizational and corporate and ownership structure of the Applicant such as identity (including nationality) of intermediate shareholders, levels of shareholding and ultimate parent company, subsidiaries, as well as positions of directors, key personnel and their functions. In the case of a joint venture or consortium such information is required from each member;
 - A copy of the Applicant's corporate deed (or certificate) of incorporation (or equivalent documentation from the Applicant's jurisdiction). In the case of a joint venture or consortium such copy is required from each member;
 - Any other information relevant to the Applicant's organizational structure and capabilities that the Applicant believes would be helpful in assessing the eligibility of the Applicant for participation in the tender process for the Project.



- 5.5 **Technical Capability:** The Applicant shall provide, as Section 3 of its EOI, for each of its members information in respect each renewable energy project and specifically to wind power projects, that the Applicant has designed, developed, constructed and/or operated within the last ten (10) years including the information as requested in the EOI Forms 4 and 5 to this REOI. This may also include plants or projects which are currently under construction.

For the technology under consideration references of similar nature, size, and complexity under similar climatic conditions are requested that the Applicant has successfully designed, developed, constructed and operated within the last ten (10) years, including information on operational readiness of such projects to date. The Applicant must submit at least two (2) references for wind power plants with at least 10 MW capacity that have been constructed within the last ten years and that are operational for at least two years.

The Applicant shall also include any other relevant information concerning its technical capability that the Applicant believes would assist the Procurement Committee in assessing the Applicant's EOI. For example, this may include information on regional power projects.

For each of the projects listed in EOI Form 4, a separate Application Form 5 shall be filled.

- 5.6 **Experience in BOO(T) Projects:** The Applicant shall demonstrate its ability and experience in successfully developing BOO(T) projects. This includes the ability to obtain sufficient funds to develop, design, construct, commission own and operate the Project. Development of renewable energy projects preferably involving wind power projects under BOO(T) scheme(s) until operability are requested.

The Applicant (and in the case of a joint venture or consortium at least one member of the Applicant) shall illustrate its previous successful experience in raising sufficient debt participation and substantial equity participation by providing in Section 4 of its EOI all relevant data in order to demonstrate experience with BOO(T) projects, preferably of similar nature, size, investment volume and complexity as the Project, designed, developed and/or constructed during the last ten (10) years. This may also include plants or projects which are currently under construction. The Applicant must submit at least two (2) references for wind energy plants of similar size than the Project to demonstrate its experience.

The Applicant shall use the format as set out in EOI Form 6 for each BOO(T) project reference. The Applicant may also include any other relevant information concerning the Applicant's BOO(T) experience he believes will support the Procurement Committee in assessing the Applicant's QD.



5.7 **Financial Information:** In Section 5 of the EOI the Applicant shall provide the following:

- The financial data as requested in EOI Form 7 including:
 - a summary table in respect of financial performance data extracted from the financial statements in the format set out in EOI Form 7; and
 - if applicable and available, the Applicant may give details of it or its parent company's long-term unsecured credit rating (provided by Moody's, S&P, or Fitch).
- The Applicant, or in the case of a joint venture or consortium, each the lead member, shall submit copies of audited financial statements (consolidated balance sheets, consolidated income statement and where available, consolidated cash flow statement including all related notes, and income statements) for the last 3 years. Where an Applicant has less than three years of incorporation, the Applicant must submit the aforementioned information for the period of incorporation.

5.8 **Technical Information: In Section 7 of the EOI,** the Applicant shall provide a brief (non-binding) description of his approach to the project and the number and capacity of the wind turbines that he intends to use. The description should not exceed a number of five pages.

5.9 **Other Information:** In Section 7 of the EOI Applicants are free to submit any other information they feel would be useful to the Procurement Committee in respect of its evaluation of their corporate structure, organizational, technical, human resources or financial capability and experience.



6 Evaluation of Expressions of Interest

- 6.1 Duly filled in and signed Letter of Expression of Interest: Applicant must duly fill up the Appendix A presented in this REOI and the same must be submitted along with all other relevant EOI documents as requested in Section 4 of this REOI. Not presenting the Letter of Expression of Interest or the incorrect filling of any part of the Appendix A will result in the disqualification of the Applicant.
- 6.2 Duly filled in and signed Attachment to the Letter of Expression of Interest (Mandatory Information) as per Appendix A to this REOI: Applicant must duly fill up the Mandatory Information presented in this REOI and the same must be submitted. Not presenting the Mandatory Information or the incorrect filling of any part of it will result in the disqualification of the Applicant.
- 6.3 Failure of the Applicant to provide any information requested under this REOI, including
- Executive Summary;
 - Applicant Organizational Information;
 - Applicant Technical Capability;
 - Applicant Experience with BOO(T) Projects; and
 - Applicant Financial Information
 - Applicant Technical Information
- will result in disqualification of the Applicant
- 6.4 Failure to provide references in accordance with the Sections 5.5 and 5.6 will result in the disqualification of the Applicant.

7 Pre-Qualification and Tendering Time Schedule

- 7.1 The tentative timeline for the tender process for the Project commences with the publication of this REOI document

Item	Description	Date
1	Release of REOI	10 th December 2018
2	Deadline for submission of clarification questions	10 calendar days prior to Deadline of Submission of EOI
3	Deadline for Submission of Expression of Interest	30 th January 2019
4	Information to Shortlisted Applicants (Bidders)	15 th February 2019
5	Release of Request for Proposals	18 th February 2019
6	Pre-Bid Meeting	07 th March 2019
7	Deadline for submission of Bidder's clarification question	12 th April 2019
8	Final date of proposal submission	15 th May 2019

- 7.2 Once pre-qualified, the Bidders will be notified by email that they can collect the Request for Proposal documents from DNICE under consideration of payment of a fee of five hundred Euro (€ 500).
- 7.3 The proposals presented by the Bidders must contain a bid security of two thousand five hundred Capeverdean Escudos (ECV 2.500) per kW of installed capacity together with their proposal [1 Euro € = 110,265 ECV].



8 Disclaimer

- 8.1 The DNICE reserves the right to amend, modify or withdraw this REOI or any part of it, or to terminate or amend any of the procedures, procurement processes or requirements detailed in this Request for Expression of Interest during the conduct of the Procurement Program, at any time, without prior notice and without liability to compensate or reimburse any person pursuant to such amendment, modification, withdrawal or termination.



Appendix A Form of Letter of Expression of Interest

[Letterhead of the Applicant or partner responsible for leading a consortium, including registration number, full postal address, telephone, fax, and e-mail addresses]

Date: [•]

Procurement Committee

To attention of Rito Evora and Ariel Assunção

Ministério da Indústria, Comércio e Energia

National Directorate of Industry, Commerce and Energy (DNICE)

Rua do Funchal Nº2, Caixa Postal Nº15, Achada de Santo António –
Praia, Cabo Verde

THE REPUBLIC OF CABO VERDE – DNICE

FOR:

Independent Power Producer for a 10 MW Wind Power Plant in (*identify project site*),
Santiago island, Cabo Verde.

Dear Sirs,

- (1) Being duly authorized to represent and act on behalf of **[insert name of Applicant]** (“the Applicant”) and having reviewed and fully understood the Request for Expressions of Interest and all documentation pertaining to the Procurement Program, the undersign hereby apply to qualify Applicant under the Procurement Program.
- (2) The Procurement Committee and or its authorized representatives are hereby authorized to conduct any inquiries or investigations to verify the statements, documents, and information submitted in connection with this Expression of Interest and seek clarification from third parties (including banks) regarding any financial and technical aspects. This letter will also serve as authorization to any individual or authorized representative of any institution, to provide such information deemed necessary to verify statement and information provided in this application, or with regard to the resources, experience and competence of the Applicant.
- (3) This Expression of Interest is made under the full understanding that DNICE reserves the right to
 - amend the scope and requirements of any contracts under this Project, in which event, tenders will only be invited from pre-qualified Applicants, who meet the revised requirements;
 - reject or accept any Expression of Interest, or cancel this pre-qualification process, and reject all Expressions of Interest.

DNICE and the Procurement Committee shall not be liable for any such actions and shall be under no obligation to inform the Applicant on the grounds for such action.

- (4) We hereby declare that the responses to the Mandatory Information attached to this Letter of Expression of Interest has been duly completed and signed by the Applicant (or in case that the Applicant is a consortium or joint venture, by each member of the Applicant).



(5) All correspondence in relation to this Expression of Interest is to be addressed to:

Name
Address
Phone and Fax Number
E-mail Address

Signed: _____

Name: _____

For and on behalf of [name of Applicant of Lead Member of the consortium]

Attachment: Mandatory Information



Attachment to the Letter of Expression of Interest
MANDATORY INFORMATION

1. Disclosure

- 1.1 Please state if any Member or any individual who is director, officer, employee or shareholder of any Member is related, in any manner, to any employee of the National Directorate of Industry, Commerce and Energy (DNICE) or any other member of the Procurement Committee comprised of the Ministry of Industry, Commerce and Energy, the Concessionaire for Transmission and Distribution Grid, Multisectoral Regulatory Agency of the Economy (ARME) or any other Government official or person directly involved in this Procurement Process, who may be involved with the evaluation of the Bid Responses. **Y / N**

If so, state particulars:

.....
.....
.....
.....
.....

- 1.2 Please state if any Member or any individual who is a director, officer, employee or shareholder of any Member is related, in any manner, to any Government official or person with the ability to influence the decision of the Procurement Committee with respect to the appointment of the Preferred Applicant. **Y / N**

If so, state particulars:

.....
.....
.....
.....
.....

- 1.3 Please state if any national public entity, or a provincial public entity or a person employed by a national public entity, or a provincial public entity is a Contractor of or is participating as a Member of the Applicant. **Y / N**

If so, state particulars:

.....
.....
.....
.....
.....

2. Statements

By this statement, we confirm that [INSERT COMPANY NAME]. is not found in any of the following situations:

- a) it is bankrupt, subject to insolvency or winding-up procedures, where its assets are being administered by a liquidator or by a court, where it is in an arrangement with creditors, where its business activities are suspended, or where it is in any analogous situation arising from a similar procedure provided for under national laws or regulations;
- b) it has been established by a final judgment or a final administrative decision that the economic operator is in breach of its obligations relating to the



payment of taxes or social security contributions in accordance with the law of the country in which it is established, with those of the country in which the contracting authority is located or those of the country of the performance of the contract;

- c) it has been established by a final judgment or a final administrative decision that the economic operator is guilty of grave professional misconduct by having violated applicable laws or regulations or ethical standards of the profession to which the economic operator belongs, or by having engaged in any wrongful conduct which has an impact on its professional credibility where such conduct denotes a wrongful intent or gross negligence, including, in particular, any of the following:
 - (i) fraudulently or negligently misrepresenting information required for the verification of the absence of grounds for exclusion or the fulfilment of selection criteria or in the performance of a contract;
 - (ii) entering into agreement with other economic operators with the aim of distorting competition;
 - (iii) violating intellectual property rights;
 - (iv) attempting to influence the decision-making process of the contracting authority during the procurement procedure;
 - (v) attempting to obtain confidential information that may confer upon it undue advantages in the procurement procedure;
- d) it has been established by a final judgment that the economic operator is guilty of any of the following:
 - i) fraud;
 - ii) corruption, as defined in the law of the country where the contracting authority is located, the country in which the economic operator is established or the country of the performance of the contract;
 - iii) participation in a criminal organisation,
 - iv) money laundering or terrorist financing,
 - v) terrorist-related offences or offences linked to terrorist activities, or inciting or aiding or abetting or attempting to commit such offences,
 - vi) child labor or other forms of trafficking in human beings
- e) the economic operator has shown significant deficiencies in complying with main obligations in the performance of a contract financed by the [INSERT INSTITUTION], which has led to its early termination or to the application of liquidated damages or other contractual penalties or which has been discovered following checks, audits or investigations by an authorizing officer.



3. Declaration

I, THE UNDERSIGNED

(NAME) _____

CERTIFY THAT THE INFORMATION FURNISHED IN THE PARAGRAPHS ABOVE IS TRUE AND CORRECT. I ACCPET THAT THE PROCUREMENT COMMITTEE MAY DISQUALIFY MY BID RESPONSE IN RESPONSE TO THE RFQ AND RFP.

Signature _____

Date _____

Position _____

Name of Member _____

Name of Applicant _____



APPENDIX B

APPLICANT ORGANIZATIONAL INFORMATION

EOI FORM 1: APPLICANT INFORMATION

Name of Applicant [or member of a joint venture or consortium], to whom this form applies

Applicant information

[All individual firms and each member of a Consortium/joint venture applying for pre-qualification are required to complete the information in this form, on separate forms. If so decided by the Applicant, parent company data may be added here as well.]

1.	Name of firm	
2.	Head office address	
3.	Telephone	Contact
4.	Fax	E-Mail
5.	Place of incorporation / registration	Year of incorporation / registration
6.	Organizational structure, including shareholder and grouping structure and parent/holding company structure if applicable (Applicants shall use separate sheets to provide this information including comprehensive organization charts including legal entity names and relations)	

The form shall be accompanied by copies of the deed or certificate of incorporation and the constituted documents, of the Applicant [each joint venture or consortium member].



EOI FORM 2 APPLICANT SUMMARY

Name of Applicant

Applicant Summary

Names of all members of joint venture or consortium	Name	Share
1. [Developer]		
2. [Member]		
3. [Member]		
4. [Member]		

In case of joint venture or consortium the form shall be accompanied by a memorandum of understanding or joint venture or consortium agreement of the members determining the lead developer, share and roles of each member, etc. and being signed by the member's duly authorized representatives.



EOI FORM 3: ORGANIZATIONAL INFORMATION

Name of APPLICANT [or member of a joint venture or consortium], to whom this form applies

Organizational Information

[The following information shall be provided for the Applicant and for each member of a joint venture or consortium on a separate form]

Please attach:

- Company profiles of the Applicant [or member of a joint venture or consortium]
- A description and / or organizational chart of the organizational and corporate and ownership structure(s) of the Applicant [or member of a joint venture or consortium] showing the parent companies, subsidiaries, as well as positions of directors, key personnel and their functions.
- [In case of a joint venture or consortium an organization chart of the foreseen joint venture or consortium showing the members, their foreseen tasks and their shares, role and responsibilities.]
- A photocopy of the corporate deed (or certificate) of incorporation (or equivalent documentation of the Applicant [or member of a joint venture or consortium]) detailing full name, date of incorporation and company registration status.
- Any other information deemed necessary by the Applicant



APPENDIX C – TECHNICAL EXPERIENCE OF APPLICANT

EOI FORM 4: TECHNICAL EXPERIENCE OVERVIEW

[The following EOI Form shall be filled in for the Applicant and for each member of a joint venture or consortium]

Name of Applicant to whom this form applies

Technical Experience Overview

Projects involving Renewable Energy Power Plant Projects that were/are designed, developed and/or constructed within the last five (5) years or under construction.

Name of project / Member owning the project	Date of COD*	Country / Location	Specific Role in the Project	Contracting/ Authority / Client	Type of Involvement of Applicant or Member **
1					
2					
3					
4					
5					
Signature:					
For (Name of Company):					

Note: Please add lines as needed

*) COD = Commercial Operation Date.

**) Please specify, in what capacity the member has implemented the project, e.g. as main developer, main contractor, member in a joint venture or consortium as leader or normal member, subcontractor, EPC-contractor, contractor for O&M, etc.



EOI FORM 5: DETAILS OF PROJECTS OF SIMILAR NATURE AND COMPLEXITY

Name of Applicant to whom this form applies

Details of Projects of Similar Nature and Complexity

[The following table shall be filled in for each reference project stated in EOI Form 4 each on a separate form. Wherever possible the Applicant shall provide References for the Project from the Project Owner]

Experience No. ... : _____ [insert Project name]	
	Information
Contract Identification / Name of Project:	
Project location:	
Owner of the project:	
Award date:	
Dates of finishing the activity:	
Specify Role in Project:	
Type of Contract:	
Total Contract Amount:	[Insert total contract amount in original currency and in EURO equivalent]
Contract term:	
Share of Applicant in Contract:	
Technical Information of Project: (wind turbine model, IEC Class etc.)	
Capacity of facility / number of units	
Commercial Operation Date	
Contracting Agency's Name: Address: Telephone/fax number E-mail:	[insert full name] [street / number / town or city / country] [insert telephone/fax numbers, including country and city area codes] [insert e-mail address, if available]
Signature:	
For (Name of Company):	



APPENDIX D – BOO(T) EXPERIENCE OF APPLICANT

EOI FORM 6: EXPERIENCE IN BOO(T) PROJECTS

Name of Applicant to whom this form applies

EXPERIENCE IN BOO(T) PROJECTS

BOO(T) Projects in the power generation sector, especially in the renewable generation sector designed, developed and/or constructed within the last five (5) years or under construction.

Name of project / Member owning the project	Type of technology or fuel	Date of COD	Country / Location / area	Type of activity involved in Project	Contracting/ concession Authority / Client	Share of Applicant or member in project company
1						
2						
4						
5						
6						
Signature:						
For (Name of Company):						

[Provide the following summary table in respect of each project in the power generation sector for which the Applicant or its members has developed a limited recourse financing package within the last five (5) years]



EOI – FORM 7: DETAILS OF BOO(T) PROJECTS

[The following table shall be filled in for each reference project stated in EOI Form 4 each on a separate form]

Name of Applicant to whom this form applies

Experience No. ... : _____ [insert Project name]	
	Information
Name of Project:	
Location of Project:	
Type of Plant:	
Owner of the Plant:	
Date of Financial Closing:	
Date of Project Commercial Operation Date:	
Applicant's Role in the Project (pre and post completion):	
Project Budget / Plant Cost (EURO):	
Sources of Debt Funding:	
Lead Arranger for Debt Funding:	
Sources of Equity Funding:	
Financing contributed by Applicant:	
Signature:	
For (Name of Company):	



APPENDIX E:

EOI-FORM 8: FINANCIAL INFORMATION

Name of Applicant to whom this form applies

Financial Situation

[The following table shall be filled in for the Applicant (in case the Applicant is a joint venture or consortium, a separate form shall be used for each member of the Applicant.)]

.....*[Specify member of Applicant whose data are presented]*

Item	local currency		
	2015	2016	2017
Turnover			
Operating Profit			
Net Interest Expense			
Net Income			
Profit after tax			
Total Assets			
Cash and Short Term Investments			
Short Term Debt (< 1 Year Maturity)			
Long Term Debt (> 1 Year Maturity)			
Minority Interests			
Shareholders' equity			
Current Market Capitalization			
Current long-term unsecured parent company or own credit rating (S&P, Moody's, Fitch or other rating agencies), if available			



Item	EURO equivalent		
	2015	2016	2017
Turnover			
Operating Profit			
Net Interest Expense			
Net Income			
Profit after tax			
Total Assets			
Cash and Short Term Investments			
Short Term Debt (< 1 Year Maturity)			
Long Term Debt (> 1 Year Maturity)			
Minority Interests			
Shareholders' equity			
Current Market Capitalization			

Enclosed please find copies of the audited financial statements for the above 3 years.